

ELECTRICAL PERMITS

Work not requiring a permit

1. Portable motors or other portable appliances energized by means of a cord or cable with an approved attachment plug.
2. Repair or replacement of fixed motors, transformers or other fixed appliances of the same type, rating and location.
3. Temporary decorative lighting (30 days or less)
4. Repair or replacement of current carrying parts of any switch, contactor, or control device.
5. Reinstallation of attachment plug, but not the outlets thereof.
6. Repair or replacement or any over current device of the required capacity in the same location.
7. Repairs to electric signs.
8. Low voltage systems (25 volts or less)
9. A permit shall not be required for work performed by the local power company.

ALL OTHER WORK REQUIRES A PERMIT

MECHANICAL PERMITS

Work not requiring a permit

1. Any portable heating or cooling unit.
2. A closed system of steam, hot or chilled water piping within a heating or cooling equipment.
3. Replacement of any component part or assembly of an appliance which does not alter its original approval and complies with other applicable requirements of the code.
4. Refrigeration equipment which is part of the equipment for which a permit has been issued pursuant to the requirements of the code.
5. A unit refrigeration system as defined by the Mechanical code.

ALL OTHER WORK REQUIRES A PERMIT

IF YOU ARE UNCERTAIN IF YOU NEED A PERMIT OR IF YOU HAVE ANY QUESTIONS PLEASE CALL THE BUILDING DIVISION AT 650-259-2330 ANY WEEKDAY MORNING BETWEEN 8:30 AM AND 12:00 NOON.

12/30/05, 3/4/2010



Required Permits & Work Exempt from Permit

City of Millbrae

Community Development
Department

Building Division

621 Magnolia Ave.
Millbrae, Ca. 94030

Building Division
650-259-2330
Fax 650-697-2657

Website - www.ci.millbrae.ca.us

REQUIRED PERMIT WORK

Except as detailed below, NO building, structure or building service equipment regulated by these codes shall be erected, constructed, enlarged, altered, repaired, moved, improved, removed, converted or demolished unless a separate, appropriate permit for each building, structure or building service equipment has first been obtained from the Building Division.

TYPICAL WORK REQUIRING A BUILDING PERMIT

1. Additions
2. New construction
3. Kitchens remodel or replacement
4. Bathroom remodel or repairs
5. Dryrot or termite work
6. Antenna or satellite dishes over 3'
7. Alterations
8. Fire sprinkler systems
9. Fire alarm systems
- 10 All new decks or repairs to a deck
11. Plumbing, electrical mechanical except as listed below
12. Retaining walls 2' or more, engineered 3' or more in height
13. Gray water systems
14. Solar electric or water systems

WORK EXEMPT FROM PERMIT

A permit shall not be required for the types of work in each of the separate classes of permits listed below.

Exception from the permit requirements of these codes shall not be deemed to grant authorization for any work to be done in violation of the provisions of the technical codes or any other laws or ordinances of this city.

Types of exempt work from a building permit

1. One story detached accessory buildings used as tool sheds, play houses, and similar uses, provided the floor area is 64 sq. ft. or less.
2. Fences not over 6' high side and rear and 30" front and sides as outlined by the Planning Division unless made of masonry
3. Painting, carpets and similar work.
4. Temporary motion picture stages and sets
5. Landscaping **NOT** involving retaining walls.

NOTE: Although a building permit may not be required for the work listed above, there may be conditions or restrictions on such work by either the Planning Division or Engineering Division. You must review your project with these divisions in order to determine if it is

permissible.

PLUMBING PERMITS

Work not requiring a permit

1. The stopping of leaks in drains, soil, waste, vent or water pipes, provided however, that should any concealed trap, drainpipe, soil, waste, vent or water pipe becomes defective and it becomes necessary to remove or replace the same with new material, the same shall be considered as new work and a permit shall be procured and inspection made as provided in this code.
2. The clearing of stoppages or the repair of leaks in pipes, valves or fixtures, nor for the removal and reinstallation of water closets, provided such repairs do not involve or require replacement or rearrangement of valves, pipes or fixtures.

ALL OTHER WORK REQUIRES A PERMIT