CITY OF MILLBRAE
Department of Public Works
Engineering Division
P: (650) 259-2339
F: (650) 697-8158

SANITARY SEWER LATERAL VIDEO INSPECTION REPORT

Project address: _____ **Date:** _____

Property owner: _____

Phone number: _____

Email address: _____

Contractor contact name: _____

Contractor company name: _____

Phone number: _____

Email address: _____

Realtor contact name: _____

Realtor company name: _____

Phone number: _____

Email address: _____

Pipe material: _____

Pipe size: _____ **Total length:** _____

Video starting location: _____

Video ending location: _____

Signature of applicant: _____

General Video Notes: Include location (footage) of the edge of the building, back of sidewalk & face of curb. In addition, include location of tie-ins, root intrusion, breaks, offsets, etc.

Footage	Description

Aerial sketch - this should reflect General Video Notes above.

FOR CITY USE

Lateral approved? ☐ Yes ☐ No

If no, required improvements:

_____

_____

_____

_____

_____

Date DVD submitted: _____

DVD submitted by: _____

Date DVD reviewed: _____

DVD reviewed by: _____

Signature: _____

SEWER LATERAL QUESTIONNAIRE & FAQ SHEET

****Questionnaire must be completely filled out and submitted with an in-line DVD video****

Is the property being sold? **Yes/No**

Is the property a single-family, multi-family or commercial unit? **Single-family/Multi-family/Commercial**

Is there an existing clean-out in the sidewalk? If no sidewalk exists, is there an existing clean-out within 2 feet of the curb or the City main? **Yes/No**

Is there an existing back-flow prevention device? **Yes/No**

Is there an existing clean-out within 2 feet of the building? **Yes/No**

Does the sewer lateral cross property lines? If yes, please provide a detailed diagram. **Yes/No**

Does the sewer lateral connect with the lateral serving the neighboring property? If so, provide a diagram. **Yes/No**

Does the sewer lateral Tee or 90 into the City main? **Yes/No**

Is any portion of the sewer lateral consisting of orangeburg material? **Yes/No**

FAQ's

1. The in-line video must be completed from the building to the City main. Contractors may perform the video in reverse from the City main to the building.

2. The in-line video must be in DVD format. VHS or thumb-drives will not be accepted.

3. The City will contact all parties listed via email with the findings of the in-line video inspection.

4. The City requires a minimum of one week review period from the time the in-line video is received by the Engineering Division.