

MILLBRAE CITY COUNCIL
REGULAR MEETING AGENDA
JANUARY 13, 2026
7:00 PM

In Person Meeting Location:

Millbrae Council Chambers
621 Magnolia Avenue
Millbrae, California

Teleconference via Zoom:

<https://us02web.zoom.us/j/81399368182>

For dial-in comments, call 1-669-444-9171

Meeting ID: 813 9936 8182

INFORMATION ON LANGUAGE AND SPECIAL ASSISTANCE:

Any attendees who require special assistance, a disability related modification or language assistance in order to participate in the meeting should contact Elaine Tran, City Clerk at (650) 259-2414. Notification 48 hours prior to the meeting will enable the City to make reasonable arrangements to ensure accessibility to this meeting.

THIS MEETING WILL BE HELD IN-PERSON in accordance with the Ralph M. Brown Act and limitations prescribed by State law. To maximize transparency and public access, while the primary meeting takes place in the Millbrae City Council Chambers location, members of the public may attend in person at the Millbrae Council Chamber, at the teleconference location by Zoom or by phone. If technical issues arise with Zoom or the phone dial-in option, the City Council meeting will continue unless the meeting is being held pursuant to the provisions of Assembly Bill 2449 for elected officials. The meeting will be broadcast live on the Millbrae Community Television Cable Channel 27 or on www.mctv.tv.

Members of the public are encouraged to provide comments, but please be advised this is a limited public forum. As such, speakers must stay on-topic if speaking to a particular agenda item, and if speaking during Public Communication, speakers must raise their hand on Zoom or submit

speaker slips to the City clerk by 7:15 pm on matters within the subject matter jurisdiction of the City. If speakers fail to follow these rules, they will be warned, and if they continue to disregard City rules, their opportunity to speak will be ended. To maximize time for public comment, speakers are subject to a 3-minute time limit unless otherwise determined by the Mayor.

PUBLIC COMMENT: *In person speakers will be called first, followed by any virtual attendees.*

In person speakers to fill out a speaker request slip and turn it into the City Clerk.

Virtual attendees can participate by joining the City Council meeting via Zoom: for web, visit <https://zoom.us/>, select “Join a Meeting” and enter Meeting ID: 813 9936 8182. Use the “Raise Hand” feature to request to speak. For dial-in comments, call 1-669-444-9171, enter Meeting ID: 813 9936 8182, and press *6 to request to speak.

LEVINE ACT - Gov. Code § 84308: Parties to any proceeding involving a license, permit, or other entitlement for use pending before the City Council must disclose any campaign contribution over \$250 (aggregated) within the preceding 12 months made by the party, their agent, and those required to be aggregated with their contributions under Gov. Code § 82015.5. The disclosure must include the amount contributed and the name(s) of the contributor(s).

City Council agendas may be previewed on the City website [<http://www.ci.millbrae.ca.us>] materials related to an agenda item that is submitted to the City Council after distribution of the agenda packet are available for public inspection in the City Clerk's Office at 621 Magnolia Avenue, Millbrae, CA 94030, Monday-Friday from 9:00 a.m. to 5:00 p.m.

All items appearing on the agenda are subject to action by the City Council. Final implementation of Staff recommendations is subject to change by the City Council.

CALL TO ORDER MILLBRAE CITY COUNCIL

ROLL CALL

PLEDGE OF ALLEGIANCE TO THE U.S. FLAG

LAND ACKNOWLEDGEMENT

The Millbrae City Council acknowledges that we occupy the unceded ancestral, traditional, and contemporary homeland of the Ramaytush Ohlone peoples, who are the original inhabitants of the San Francisco Peninsula. We wish to pay our respects to the Ancestors and Relatives of the Ramaytush Community and to affirm their sovereign rights as First Peoples. We recognize that the Ramaytush Ohlone have lived in harmony with nature for millennia, and that to achieve a truly ecologically sustainable future for Millbrae, we must embrace Indigenous traditional ecological knowledge in how we care for the city's lands, waters, and all its people. We will continue to uplift and foster a meaningful relationship with the Ramaytush Ohlone community, and we encourage all to visit www.ramaytush.org to learn more about the Ramaytush Ohlone people.

1. CEREMONIAL/PRESENTATION

- [Proclamation Proclaiming January 19, 2026 as Martin Luther King Jr. Day of Service](#)
- [Proclamation Proclaiming January 20, 2026 as National Day of Racial Healing](#)
- [Proclamation Proclaiming January 2026 as Human Trafficking Prevention Month](#)
- [San Francisco Public Utilities Commission Presentation on El Camino Real Property/Outdoor Supplies](#)

2. AGENDA OVERVIEW/STAFF BRIEFING

- [Calendar of events - INFORMATIONAL](#)
- [Report of bills and claims - INFORMATIONAL](#)
- Report out of July 8, 2025 Closed Session
 - [City Manager's Update Presentation](#)

3. APPROVAL OF MINUTES

- Special Meeting Minutes of November 7, 2025 - ACTION
- Regular Meeting Minutes of November 25, 2025 - ACTION
- Special Meeting Minutes of December 2, 2025 - ACTION
- Regular Meeting Minutes of December 9, 2025 - ACTION

4 . ORAL REPORT FROM CITY COMMITTEE/COMMISSION CHAIRS

- None

PUBLIC COMMUNICATION

Reserved for persons wishing to comment on any item not appearing on the agenda but must address matters within the subject matter jurisdiction of the City. Speakers must raise their hand on Zoom or submit speaker slips to the City Clerk by 7:15 pm. Public Communication is limited to no more than thirty (30) minutes, with each speaker given no more than three (3) minutes. If more than ten (10) speakers are present, speakers' time shall be reduced so that all speakers have an equal time to speak. Although we welcome and encourage public communication, the views or information presented by the speakers are not necessarily the views of the Council or the members of the public in Millbrae.

CONSENT CALENDAR

5. Approve, by Motion the Quarterly Investments Schedule for the First Quarter of Fiscal Year 2025-26 - ACTION
6. Adoption of a Resolution Amending the Salary Ranges for Certain Part-time, Temporary and Seasonal Recreational Classifications in Compliance with California State Minimum Wage Law Effective January 1, 2026 - ACTION
7. Adoption of a Resolution approving a one-year contract extension with Central County Fire Department from December 30, 2025 to December 29, 2026 - ACTION
8. Acceptance of a Donation from the Millbrae Culture Committee for Millbrae Recreation Monthly Senior Luncheon - ACTION
9. Consideration of a Resolution Accepting the Annual AB 1600 Report on the Receipt and Use of Development Impact Fees for Fiscal Year 2024-2025 - ACTION
10. Approve, by motion, the calendar of regular City Council meetings for 2026 - ACTION

PUBLIC HEARING

NOTICE TO THE PUBLIC: Persons who wish to speak on matters set for PUBLIC HEARING will be heard when the presiding officer calls for comments from those persons who are in support of or in opposition thereto. After oral testimony has been given, the hearing is closed unless continued to another time, and brought to Council level for discussion and action. Normally no further oral testimony is permitted unless requested and allowed by the Council.

- None

EXISTING BUSINESS

- None

NEW BUSINESS

11. Discuss and appoint Councilmembers to serve on Regional, County, and City Boards, Commissions/Committees, and Council Ad Hoc Subcommittees for the calendar year 2026 - ACTION

- Presentation

12. Discuss and Consider a Request from a Member of the City Council to Hold an Annual Veterans and First Responders Appreciation Event - ACTION

COUNCIL COMMENTS

Committee Reports: Council members serve as representatives to various committees listed below. They will report by exception on matters affecting Millbrae.

- Mayor Holober
- Vice Mayor Rainaldi
- Councilmember Riley
- Councilmember Nguyen
- Councilmember Fung

CLOSED SESSION

The public will have an opportunity to comment before the consideration of these items. Following the meeting, a report of action from the Closed Session will be provided if required.

- None

ADJOURN CITY COUNCIL