



CITY OF MILLBRAE

New Business Environmental Program Requirements

1- Garbage Service Requirement overview:

- A. Garbage service is mandatory, failure to sign up is a violation of the City's Municipal Code Title 6-15.130 and your business will be subject to a citation.**
- B.** Recycling service is mandatory for all businesses that generate four (4) cubic yards or more of garbage per week, per Assembly Bill 341. Businesses in Millbrae that subscribe to garbage collection service through South San Francisco Scavenger Company, Inc. receive unlimited recycling service at no additional cost (the cost is already included in trash service fees). Please contact the South San Francisco Scavenger Company at (650) 589-4020 to sign up for service.
- C.** All businesses must subscribe to organics recycling collection service per Senate Bill 1383. Food scraps/organics collection is provided at a cost and includes food scraps, food-soiled paper, wax coated paper and cardboard, and yard trimmings. SB 1383 was incorporated into the Millbrae's Municipal Code §6.45.030 and the city will begin assessing citations to noncompliant businesses January 1, 2024. Please contact the South San Francisco Scavenger Company at (650) 589-4020 to sign up for service or contact us if you feel you qualify for an exemption.
- D.** Businesses must ensure they have adequate access to recycling and organics recycling service for their employees, contractors, customers, and tenants, including supplying and allowing access to an adequate number, size and location of containers with sufficient labeling and the appropriate bin color.
- E.** Businesses shall annually provide information to employees, contractors, tenants, and customers about waste diversion requirements and about the proper sorting of waste. Businesses must prohibit their employees from placing organic waste and recyclables in the wrong bins. Businesses are responsible for educating their employees, contractors, tenants, and customers on properly sorting organic materials into the correct containers. Regular outreach from businesses to employees, contractors, tenants, and customers is required in order to maintain an awareness of proper sorting.

2- Single Use Carryout Bag Ordinance overview:

- A.** Businesses shall not provide a single-use carry-out bag to a customer, at the check stand, cash register, point of sale or other point of departure for the purpose of transporting food or merchandise.

- B. Businesses shall make available for sale to a customer a recycled content paper bag for a minimum charge of ten cents.
- C. Businesses may distribute reusable bags to customers; provided, that such bags shall be made available to customers for a per bag charge, although such bags may be distributed for free during time-limited store promotions.

For detailed information about the Single Use Carryout Bag Ordinance, please read the ordinance on our website:

<https://www.codepublishing.com/CA/Millbrae/#!/Millbrae06/Millbrae0605.html#6.05.020>

3- Water Conservation

On July 25th, 2023, City Council adopted Water Shortage Contingency Plan (WSCP), Stage One.

Under Stage One, the only required demand reduction actions apply to landscape water use restriction or prohibition. Landscape water use is limited to Graywater and Customer Conservation to Drip, Low Volume Irrigation.

We appreciate any additional voluntary efforts to reduce water consumption.

For more information on water conservation and the City of Millbrae's adopted Water Shortage Contingency Plan please visit the following link to our website:

<https://www.ci.millbrae.ca.us/342/Water-Conservation>

Additional resources:

- Learn about Small Business Programs offered by the Office of Sustainability - County of San Mateo, which can help you with reducing your energy and resource consumption, becoming a certified green business, and funding and financing opportunities for future projects. Visit <https://www.smcsustainability.org/energy/small-business-resource-center/> or call (628) 2223034.

- **Commercial Hazardous Waste Information:**

Please visit <https://ssfscavenger.com/com-haz-waste/>

- **Medical waste management requirement:**

All businesses that generate medical waste must register to the San Mateo County Medical Waste Program and provide a Medical Waste Management Plan.

Please visit www.smchealth.org/medwaste for more information on the program and to get templates for the Registration Form and Medical Waste Management Plan.