City of Millbrae

REVISION TO APPROVED PLAN

Office use only:

Due Date: _____

☐ BUILDING ☐ PLANNING ☐ ENGINEERING ☐ WPCP ☐ FIRE ☐ POLICE ☐ PARKS

Project Address: _____ **Date:** _____ **Permit #** _____

Total Project Valuation $ _____ **Plan Check Amount $** _____

Contact Name: _____ **Email:** _____

Plan revisions should be clearly identified. Standard industry practice for identifying revisions is to "cloud" them and assign a revision number by use of a "Δ" symbol with the revision number noted inside. If revisions are noted on the approved plans (as opposed to being made on the originals and re-printed) the responsible person must date and sign the revisions.

List the proposed plan changes in the space below. Indicate the sheet number in the left column and, to facilitate plan review, briefly but completely describe the changes. Use more than one line per sheet if necessary and if more space is needed, use reverse side. If you have a separate list indicating changes by sheet number, you may attach that.

Sheet No.	Description of Changes

Office use only:

New Submittal: **Due** _____ ☐ APPROVED ☐ NOT APPROVED **By:** _____

1st Resubmittal: **Due** _____ ☐ APPROVED ☐ NOT APPROVED **By:** _____

2nd Resubmittal: **Due** _____ ☐ APPROVED ☐ NOT APPROVED **By:** _____

3rd Resubmittal: **Due** _____ ☐ APPROVED ☐ NOT APPROVED **By:** _____

August 2017