

**CITY OF MILLBRAE
PUBLIC WORKS**



**SANITARY SEWER LATERAL
REBATE PROGRAM**

Beginning May 1, 2013, the City of Millbrae is providing rebates to assist property owners with the cost of upgrades made to their sanitary sewer laterals in order to meet current Millbrae Municipal Code requirements.

Recently separated and/or replaced joint sanitary sewer laterals, sewer laterals that are required to upgrade to current City code, sewer laterals at risk of overflowing and broken sewer laterals, may qualify for a rebate from the City in the amount of 20% or up to \$2,000.

Funds are limited and are available on first come first serve basis. Each residence is limited to one rebate from the City.

Public Works/Engineering Division
621 Magnolia Avenue
Millbrae, CA 94030
(650) 259-2339
www.ci.millbrae.ca.us

Did you know...

The City of Millbrae Municipal Code requires that each property have a single dedicated sanitary sewer lateral. The cost to maintain the sanitary sewer lateral from the property line to the connection to the City's sewer main is the responsibility of the property owner if the property does not currently have a City clean-out. A City clean-out is most commonly referred to as a sanitary sewer clean-out located in the sidewalk area.

**Important Contact Information and
Additional Resources:**

City of Millbrae website:
<http://www.ci.millbrae.ca.us>

Visit the City's website for more Information, found online under Departments and Services, Public Works Administration & Engineering:

Encroachment Permits

**Testing of Sanitary Sewer Lateral Upon
Transfer of Ownership**
(rebate application materials online)



**Rebate Program Eligibility
Requirements:**

Property owners must meet **one** of the following requirements to be eligible for a rebate:

1. Two or more sanitary sewer laterals were connected to each other; a sewer lateral was upgraded to the current Millbrae Municipal Code; and/or a sewer lateral at risk of overflowing or broken was fixed;
2. Any sanitary sewer lateral upgrade in order to meet the current Millbrae Municipal Code, Chapter 8.20.
3. The subject sanitary sewer lateral did not have City clean-out in the sidewalk area;

Property owners must meet **all** of the following requirements to receive a rebate:

1. The property owners submit evidence that the work has been completed within the previous 180 days in conformance with current Millbrae Municipal Codes;
2. The property owners must submit evidence of full payment to the contractor; (paid in full receipt, cleared checks are not acceptable)
3. The property owners have not received any prior rebates under this program from the City within the previous ten years.



**City of Millbrae Sanitary Sewer Lateral Rebate Program
Application for Rebate to Reimburse for Costs of Sanitary Sewer Lateral Separation
or Upgrades to Current City Code**

Property Address: _____

Name of Applicant: _____

Phone Number: _____

Email Address: _____

This property is:

_____ a private, single-family primary residence or

_____ commercial/ multi-family residence

I am the legal owner of the property located at the above address. [_____] (initial here) or

I am a legal representative of the organization that owns the property located at the above address. [_____] (initial here)

Date(s) of sanitary sewer lateral separation, or upgrade (attach **"paid in full"** invoice and any other available evidence that the sanitary sewer lateral has been separated or upgraded in conformance with current City codes and specifications, including receipt of required permits):

ACKNOWLEDGMENTS AND AGREEMENTS

I hereby acknowledge and agree that a rebate from the City does not relieve me of my legal responsibility as owner of the replaced sanitary sewer lateral(s) for the maintenance, repair or replacement of the newly separated or upgraded sanitary sewer lateral as required by the Millbrae Municipal Code. [_____] (initial here)

I hereby acknowledge and agree that I undertook the sanitary sewer lateral replacement at my own risk and that the City does not warrant the design or any work related to the repair, separation, replacement or upgrade of the sanitary sewer lateral.

[_____] (initial here)

Print Name

Mailing Address

Signature

Date

Applications may be submitted by mail or in person to:

City of Millbrae Public Works Department, 621 Magnolia Avenue, Millbrae, CA 94030.

Note: Please allow at least two weeks from the date of rebate approval for City processing of the rebate application.

For City Staff Use Only

Application received on date: _____

Application reviewed by: _____

Rebate awarded on date: _____

Rebate reimbursement amount: _____

Rebate reimbursement check number and date: _____

Rebate application denied: _____

Reason(s) for denial: _____

Notes: _____
